



BUSINESS SPECIALIST, TECHNICAL CERTIFICATE

Program Code: 6288

Career Pathway: Business

Program Entrance Requirements: HS Diploma or GED.

Program Description: The content of this program is designed to prepare students for further education in the areas of planning, organizing, directing, and controlling of a business, with emphasis on selected theories of management and decision making and the knowledge and understanding necessary for managing people and functions.

Course	Title	Credits
CGS1060C	COMPUTER AND INTERNET LITERACY	3.00
OST2335	COMMUNICATIONS IN THE WORKFORCE	3.00
Elective	Business Elective Course	6.00
Total Credits		12

PROGRAM ELECTIVES

Course	Title	Credits
ACG2001	PRINCIPLES OF ACCOUNTING I	3.00
BUL2241	BUSINESS LAW I	3.00
FIN2100	PERSONAL FINANCE	3.00
GEB1011	INTRODUCTION TO BUSINESS	3.00
MAN2300	INTRODUCTION TO HUMAN RESOURCE MANAGEMENT	3.00
RMI2662	INTRODUCTION TO RISK MANAGEMENT AND INSURANCE	3.00
REE1500	INTRODUCTION TO RESIDENTIAL PROPERTY MANAGEMENT	2.00

Students are strongly encouraged to meet with an advisor (<https://students.broward.edu/resources/advising/>) to create a personalized educational plan.