



# BUSINESS OPERATIONS, TECHNICAL CERTIFICATE

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**Program Code:** 6320

**Career Pathway:** Business

**Program Entrance Requirements:** HS Diploma or GED.

**Program Description:** The content of this program is designed to prepare students for further education in the areas of planning, organizing, directing, and controlling of a business, with emphasis on selected theories of management and decision making and the knowledge and understanding necessary for managing people and functions.

## REQUIRED COURSES

Course	Title	Credits
GEB1011	INTRODUCTION TO BUSINESS	3
CGS1060C	COMPUTER AND INTERNET LITERACY	3
ACG2001	PRINCIPLES OF ACCOUNTING I	3
OST2335 or SPC1065	COMMUNICATIONS IN THE WORKFORCE COMMUNICATION IN BUSINESS	3
MAN2300 or GEB2112	INTRODUCTION TO HUMAN RESOURCE MANAGEMENT ENTREPRENEURSHIP	3
BUL2241	BUSINESS LAW I	3
<b>Total Credits</b>		<b>18</b>

## Program Electives

Students are strongly encouraged to meet with an advisor (<https://students.broward.edu/resources/advising/>) to create a personalized educational plan.