



BUSINESS OPERATIONS, TECHNICAL CERTIFICATE

Program Code: 6320

Career Pathway: Business

Program Entrance Requirements: HS Diploma or GED.

Program Description: The content of this program is designed to prepare students for further education in the areas of planning, organizing, directing, and controlling of a business, with emphasis on selected theories of management and decision making and the knowledge and understanding necessary for managing people and functions.

Course	Title	Credits
CGS1060C	COMPUTER AND INTERNET LITERACY	3.00
GEB1011 or MNA2345 or MAN2021	INTRODUCTION TO BUSINESS PRINCIPLES OF SUPERVISION INTRODUCTION TO MANAGEMENT	3.00
Elective	Business Electives	12.00
Total Credits		18

Program Electives

Course	Title	Credits
OST2335	COMMUNICATIONS IN THE WORKFORCE	3.00
ACG2001	PRINCIPLES OF ACCOUNTING I	3.00
BUL2241	BUSINESS LAW I	3.00
ACG2011	PRINCIPLES OF ACCOUNTING II	3.00
ACG2450C	COMPUTERIZED ACCOUNTING APPLICATIONS	3.00
BRC2001	INTRODUCTION TO THE FINANCIAL INSTITUTION	3.00
MAN2300	INTRODUCTION TO HUMAN RESOURCE MANAGEMENT	3.00
MNA2329	CASE STUDIES IN HR MANAGEMENT	3.00
MAN2604	INTERNATIONAL BUSINESS ENVIRONMENT	3.00
GEB2112	ENTREPRENEURSHIP	3.00

Students are strongly encouraged to meet with an advisor (<https://students.broward.edu/resources/advising/>) to create a personalized educational plan.