

# ACADEMIC ADVISING AND ACADEMIC PLANNING

## Academic Advising

Academic advising services are offered to all Broward College students. Our mission is to teach and empower students to achieve their academic, life and career goals. First Time in College (FTIC) students are required to attend an advising session during their first term. During this session, advisors use career assessments to engage students in a conversation about their career and vocational goals. In addition, academic advisors develop an academic plan for all new students in BC Navigate at this appointment. Transfer and continuing students are provided academic advising services through individual appointments either in person, by phone, or via virtual meeting. Degree-seeking students can access their academic plan to track their degree progress within their specific program of study.

Following the New Student Orientation, students will be assigned an academic advisor based on their home campus, degree program/transfer major, pathway and last name. Academic advisors are available to all students by appointment at North, Central, South, and Online Campuses. In addition, students will receive a welcome email from their academic advisor. To schedule an appointment, log in to myBC - click on BC Navigate and then select "Advising Appointment".

Contact Academic Advising (<https://students.broward.edu/resources/advising/>) on each campus/center:

Campus/Center	Location	Phone Number
Central Campus	Bldg. 19, Room 147	954-201-7350
North Campus	Bldg. 46, Room 232	954-201-7350
South Campus	Bldg. 68, Room 213	954-201-7350
BC Online	bconline@broward.edu	954-201-7350

## Academic Planning

An academic plan is a sequence of courses students will take each term through graduation in their selected degree/certificate program. After completing New Student Orientation, students are required to attend their first advising appointment. During this appointment, an assigned academic advisor works to confirm students' career choice, reviews degree requirements to begin the academic planning process. Just like you, each student's plan is unique. An academic advisor will work one-on-one with each student to determine how many classes students should take each semester, what those classes are and create a detailed academic plan that works for each student. Academic advisors assist students with developing an academic plan that provides a realistic timeline through graduation and support students through completion. The academic plan also serves as a guide to assist students with selecting courses during early registration. It can also be accessed when you sign into myBC and select BC Navigate.

Students are strongly encouraged to work with their assigned academic advisor and keep them informed of any major changes in their academic goals, such as transfer institution, and program or enrollment status. By doing so, academic advisors can work with you to ensure that you have a plan that accurately guides you to academic success and pushes you closer to achieving your educational dreams. If you have not created your academic plan, or need to make updates, please schedule an appointment to meet with your academic advisor.

You can schedule your advising appointment through myBC by following a few simple steps: Log in to myBC on the Broward College homepage. Click the "Advising" link at the top of the page and then select "Advising Appointments." Fill in your search criteria. (Select the desired campus, appointment location, reason for appointment, your pathway advisor and requested date and time). In addition, online advisors are available to answer general academic questions.

A key factor in student success is having a sound academic plan to guide decisions about what courses to take and when. With an academic plan, students will know when degree requirements for graduation will be complete. Each student's assigned Academic Advisor will assist students with the development of an academic plan based upon personal and career goals, test scores, previous high school and college course work, and current lifestyles. All students are required to have an academic plan prior to the end of their second enrolled semester.

## Excess Credit Hours

Florida Statutes, Chapter 1009.286 (<https://www.flsenate.gov/laws/statutes/2020/1009.286>) requires colleges to encourage students, who intend to enroll in a state university, to complete their respective degree program with only credits that can be applied to their degree program of study to avoid excess hours. Effective July 1, 2009 and amended 2011, state universities shall require a student to pay an excess hour surcharge equal to out of state tuition rates for each credit hour in excess of 115 percent of the number of credit hours required to complete the baccalaureate degree program. The law also provides for exceptions to this extra fee if the credit hours were earned under certain circumstances and are not calculated as hours required to earn a baccalaureate degree. Review Florida Statutes, Chapter 1009.286 (<https://www.flsenate.gov/laws/statutes/2020/1009.286>) for more detailed information.

For further information and support, students may contact our Advisors (<https://students.broward.edu/resources/advising/>):

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