



BUSINESS ADMINISTRATION, ASSOCIATE OF SCIENCE - HUMAN RESOURCES

Program Code: 2119B

Career Pathway: Business

Location(s): Courses for this program are offered at all BC locations. (<https://www.broward.edu/about/locations/>) This program is also offered fully online.

Program Entrance Requirements: HS Diploma or GED

Program Description: The Associate of Science degree in Business Administration trains individuals to assume management or supervisory positions in business, industry, and government. It provides basic skills in a broad range of business functions including accounting computer usage, management, and marketing.

- Business Specialist, Technical Certificate 6288
- Business Operations, Technical Certificate 6320
- Human Resources Manager, Technical Certificate 6250
- Business Management, Technical Certificate 62671
- Business Administration, Associate of Science - Human Resources 2119B
- Bachelor of Applied Science

Course	Title	Credits	6288	6320	6250	62671
GEB1011	INTRODUCTION TO BUSINESS	3.00		X	X	X
CGS1060C	COMPUTER AND INTERNET LITERACY	3.00	X	X	X	X
ENC1101	COMPOSITION I	3.00				
MAN2300	INTRODUCTION TO HUMAN RESOURCE MANAGEMENT	3.00			X	
OST2335	COMMUNICATIONS IN THE WORKFORCE	3.00	X		X	X
ACG2001	PRINCIPLES OF ACCOUNTING I	3.00			X	X
MAC1105	COLLEGE ALGEBRA ¹	3.00				
BUL2241	BUSINESS LAW I	3.00			X	X
MNA2403	INTRODUCTION TO HUMAN RESOURCES LAW & REGULATIONS	3.00			X	
MAR1011	PRINCIPLES OF MARKETING FOR THE 21ST CENTURY	3.00				
ECO2013	PRINCIPLES OF MACROECONOMICS	3.00				
GE Course	General Education Speech	3.00				
MAN2021	INTRODUCTION TO MANAGEMENT	3.00				
ACG2450C	COMPUTERIZED ACCOUNTING APPLICATIONS	3.00				
or GEB2520C	DATA VISUALIZATION FOR BUSINESS DECISIONS					
GE Course	General Education Humanities Core	3.00				
MNA2329	CASE STUDIES IN HR MANAGEMENT	3.00				
AMH2020	HISTORY OF THE UNITED STATES SINCE 1877	3.00				
or POS2041	NATIONAL GOVERNMENT					
CGS1510C	EXCEL DATA ANALYSIS	3.00				
or OST2853C	SPREADSHEET MANAGEMENT					
GE Course	General Education Science Core	3.00				
Elective	Business Elective ^{2,3}	3.00				
Total Credits		60	12	18	21	24

¹ Students who plan to take MAC1105 COLLEGE ALGEBRA may instead be advised to take MAC1105C COREQUISITE COLLEGE ALGEBRA, which is a 5-credit course. Students who take MAC1105C COREQUISITE COLLEGE ALGEBRA must take an approved Business Elective course to satisfy the 1-credit remaining to be taken in order to earn the 60 required program credits. Students may also select STA2023 STATISTICS to satisfy this program's General Education Math requirement. Students who plan to take STA2023 STATISTICS must take the required prerequisite course as a "Business Elective" prior to taking STA2023 STATISTICS.

² In addition to the courses marked, students must also complete additional credits, as applicable, to earn the corresponding Technical Certificate(s) as indicated above, to achieve the **Total Credits**.

³ See Program Electives (p. 2) below.

Notes:

See General Education course information here (<https://catalog.broward.edu/programs-study/aa-general-education-graduation-requirements/>).

In accordance with Florida Statute and Florida Administrative Code, students may need to satisfy the Civic Literacy Graduation Requirement. Visit the Civic Literacy Graduation Requirement page at [broward.edu/civic-literacy](https://students.broward.edu/resources/civic-literacy/) (<https://students.broward.edu/resources/civic-literacy/>).

Program Electives

Course	Title	Credits
ACG2100	INTERMEDIATE ACCOUNTING I	3.00
ACG2110	INTERMEDIATE ACCOUNTING II	3.00
ECO2023	PRINCIPLES OF MICROECONOMICS	3.00
FIN2100	PERSONAL FINANCE	3.00
FIN2051	FINANCE OF INTERNATIONAL TRADE	3.00
GEB2112	ENTREPRENEURSHIP	3.00
GEB2430	BUSINESS ETHICS	1.00
GEB2520C	DATA VISUALIZATION FOR BUSINESS DECISIONS	3.00
MAN2604	INTERNATIONAL BUSINESS ENVIRONMENT	3.00
MNA1161	INTRODUCTION TO CUSTOMER SERVICE	3.00
ISM2200C	APPLIED BUSINESS ANALYTICS	3.00
REE1040	FLORIDA REAL ESTATE COMMISSION I	4.00
MGF1106	FOUNDATIONS OF MATHEMATICAL REASONING	3.00
OST2053	SUCCESSFUL JOB SEARCH	1.00
TAX2000	INCOME TAX I	3.00

Students are strongly encouraged to meet with an advisor (<https://students.broward.edu/resources/advising/>) to create a personalized educational plan.

PROGRAM HIGHLIGHTS

CREDIT FOR PRIOR LEARNING

Accelerate your path to completion with these options:

- Credit by exam
- Earned industry certifications
- Prior Learning Assessment
- And much more...

RELATED INDUSTRY CERTIFICATIONS

Upon completing this program, graduates will be eligible to sit for the following industry certifications/licenses: N/A

GET AN INTERNSHIP

After completing your first year of coursework make sure to visit Employment Solutions (<https://broward.edu/career/>) for internship opportunities and helpful tools like virtual job shadow, to help take your career to the next level!

- Get an Internship (<http://broward.edu/studentresources/career/Pages/Find-a-job-or-internship.aspx>)
- Virtual Job Shadow Tool (<http://www.broward.edu/studentresources/career/Pages/default.aspx>)

MEDIAN WAGE AND JOB GROWTH OUTLOOK

Broward College has Career Coach (<https://www.broward.edu/admissions/financial-aid/scholarships/>)! It is designed to help you find a good career by providing the most current local data on wages, employment, job postings, and associated education and training.

FUND YOUR EDUCATION

This program is Financial Aid (<https://www.broward.edu/admissions/financial-aid/>) eligible. Scholarships (<https://www.broward.edu/admissions/financial-aid/scholarships/>) may be available.

PROGRAM LEARNING OUTCOMES

Graduates from this program will:

- Demonstrate employability skills including but not limited to: communication skills, math skills, and computer skills.
- Manage business information using appropriate software.
- Describe the significance of legal and ethical issues in a business environment.
- Demonstrate skills and aptitudes necessary for successful execution of human resources management.
- Demonstrate effective leadership in dealing with a wide range of human resource challenges.

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